

Notice to Vacate

TENANT'S NAME:

ADDRESS:

VACATE DATE:

FORWARDING ADDRESS:

Would you like to be present at the final inspection: YES NO

We understand that we are legally required to give 14 days notice when the fixed term period of the agreement is due to run out or 21 days notice after the fixed term has expired.

Please bare in mind that you must pay rent until the date your keys are handed in and you must return all keys and/or remotes provided to you at the beginning of your tenancy.

I/We will allow you access to show the property to prospective tenants:

Gavan Property Group can use their keys: YES NO

Signature

Date

OFFICE USE ONLY:

Bond Number: _____

Keys handed in: _____

Rent paid to: _____

DEDUCTIONS:

Rent: _____

Cleaning: _____

Carpet: _____

Painting: _____

Repairs: _____